TOEFL WAIVER REQUEST FORM

NAME: _____________________________________________

First Name     Last Name

STUDENT ID NUMBER:_____________________________ DATE OF BIRTH:____________

ADDRESS:________________________________________________________________________

City  State  Zip Code  Country

HOME TELEPHONE:_____________ WORK TELEPHONE:_____________

EMAIL ADDRESS:____________________________

PROGRAM APPLYING TO:________________________  TERM APPLYING TO:____________

REASON FOR WAIVER REQUEST (Please provide any additional documentation you feel would support your request.):

_________________________________________________________________________________

_________________________________________________________________________________

SIGNATURE:_________________________________________ DATE:________________________

Please return form to the address listed below:

Fax to (410) 516-9799 or mail to: Office of Admissions, 6740 Alexander Bell Drive, Ste 110, Columbia, MD 21046-2100

Note: Prospective students whose TOEFL waiver requests are denied may need to postpone their semester start date to the following semester in order to allow time to complete their requirements.
For Office Use Only (please indicate whether waiver is approved or denied):

APPROVED

I certify that the student's English language skills are sufficient to succeed in this program because:

__ I have reviewed an official Test of Spoken English (TSE) score submitted by the applicant.
__ I have conducted a telephone/in-person interview with the applicant.
__ I have reviewed a writing sample certified to be the applicant's own work.
__ I have conducted a written examination with the applicant.
__ Other (please specify):

__________________________________________________________

SIGNATURE: ___________________________ DATE: ________________

Authorized Signature

PRINT NAME: __________________________

DENIED

The student's English Language skills are currently insufficient to succeed in this program.

Student must do the following:

__ take the TOEFL - score of 600 (PBT); 250 (CBT); or 100 (iBT) higher
__ take the Test of Spoken English (TSE) - score of 520 or higher
__ be interviewed by an Admissions Committee
__ take a writing exam and/or writing sample
__ other (please specify):

__________________________________________________________

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__________________________________________________________

SIGNATURE: ___________________________ DATE: ________________

Authorized Signature

PRINT NAME: __________________________