TRANSCRIPT LEGEND: CURRENT

This guide is for interpreting any symbols or codes shown on transcripts issued by the Registrar’s Office for the School of Education. The school operates on a semester calendar with a Summer Session and January InterSession.

The School of Education has 3 locations in the Baltimore/Washington area: Columbia, Montgomery County, and the Homewood campus in North Baltimore. Students may take courses at any of these locations or on-line to fulfill degree program requirements.

SCHOOL NAME CHANGE

January 2007 – present  Johns Hopkins University School of Education
July 1999 – December 2006  School of Professional Studies in Business and Education
   NOTE: In January 2007, the School of Professional Studies in Business and Education was separated into two schools: The Johns Hopkins University Carey Business School and the Johns Hopkins University School of Education.
1984 – June 1999  School of Continuing Studies
1965-1984  Evening College
Prior to 1965  McCoy College

ENROLLMENT STATUS

The University does not issue statements of Good Standing. The student is considered to be in good standing unless a statement to the contrary appears on the academic record.

TRANSCRIPT HEADER INFORMATION

Only the student’s biographical information, as well as the degree title and date of conferral is indicated (if a degree has been awarded). In addition, the date the transcript was printed and the number of pages are also shown.

BODY OF TRANSCRIPT

TERM HEADER INFORMATION:

The term subheading shows the enrollment term, the division of the student’s enrollment and the degree/program of study.

COURSE NUMBER INFORMATION:

School:

<table>
<thead>
<tr>
<th>Code</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>BE</td>
<td>School of Education</td>
</tr>
<tr>
<td>ED</td>
<td>School of Education</td>
</tr>
<tr>
<td>BU</td>
<td>Carey Business School</td>
</tr>
<tr>
<td>CS</td>
<td>Continuing Studies (prior to Summer 1999)</td>
</tr>
<tr>
<td>ME</td>
<td>Medicine</td>
</tr>
<tr>
<td>PH</td>
<td>Public Health</td>
</tr>
<tr>
<td>NR</td>
<td>Nursing</td>
</tr>
</tbody>
</table>
Department:

400-499  Liberal Arts
600-699  Education
700-799  Business and Public Safety Leadership
800-899  Education

Course Numbers:

100-299  Undergraduate level
300-499  Open to both undergraduates* and graduates
500-599  Open to both undergraduates** and graduates
600-899  Graduate level

*  Must have completed at least 60 credits and a 2.0 CUM-GPA; special students are only permitted to register for 300-level courses with adviser’s permission.
** Matriculated undergraduate students who have at least 60 credits, a 3.0 CUM-GPA, appropriate academic background in the subject area and adviser’s approval.

GRADING SYSTEM INFORMATION:

GRADE   QUALITY POINTS
---------   ------------
A         4.0
A-        3.7
B+        3.3
B         3.0
B-        2.7
C+        2.3
C         2.0
C-        1.7
* D+      1.3
* D       1.0
* D-      0.7
F         0.0
P         Not calculated

*  The grades of D+, D, and D– are awarded at the undergraduate level only.

SYMBOL   MEANING
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W/WD       Official withdrawal/not a failing grade
AU/AUD     Audit
I          Incomplete, not a failing grade
M/MR/X  Missing grade/no grade reported as yet by the instructor.
R     Denotes a repeated course. Symbol appears at both entries of course on record. Only the later entry is calculated in the grade point average and counts only once toward the degree.

CREDITS INFORMATION:

COURSE – Credits counted toward completion of degree.
GPA -- Credits used in calculation of grade point average.

COMMENTS:

GRADUATION WITH HONORS – This statement appears on a transcript if a student graduated with at least a 3.5 cumulative GPA. (Discontinued for graduate students in 1992)

MSDE CERTIFICATION – The Maryland State Department of Education has approved this comment for reporting completion of licensing program requirements using NASDTEC recognized state standards.

DEGREE REQUIREMENTS COMPLETION - Students completing degree requirements prior to the conferral date have a comment located at the end of the term of completion indicating the date on which the requirements were fulfilled.

ACCREDITATION STATEMENT

The Johns Hopkins University is accredited by the Commission on Higher Education, Middle States Association of Colleges and School.

TRANSCRIPT VALIDATION

Official transcripts are valid only when bearing the signature of the Registrar. Each transcript is printed on Scrip-safe, global watermarked protected paper and does not require a raised seal. To verify the paper, translucent globe icons should be visible when held toward a light source.

Copies issued to the student will be stamped “PLEASE NOTE, THIS TRANSCRIPT WAS ORIGINALLY GIVEN DIRECTLY TO THE STUDENT NAMED.”

FURTHER INFORMATION

For information regarding transcript interpretation, please contact the Registrar’s Office at (410) 516-9816 or soe.registration@jhu.edu